

College Council Minutes

Date: 5.20.16 | Begin: 12:00pm End: 1:30pm | Location: CC127

Topic/Item	Presenter	Minutes
Approval of Minutes (5/6/16)		<p>Minutes from the meeting on 5/6/16 are unavailable and will be sent out soon. Any changes when received, please send to Tami.</p> <p>Reminder: College Council is the major forum for the college to hear info about what is going on. Your job is to give feedback and report back to your constituent areas.</p>
CCC 50th Birthday Party and “Art & Soul”	College Relations and Marketing Team / Lori Hall & Jessie Kirk	<p>Lori Hall: Tomorrow is the 50th Birthday Party from 10am – 5:30pm. Lori played the birthday party invitation that is on YouTube and handed out the party guide. The 5 reasons to attend the 50th Birthday Party:</p> <ol style="list-style-type: none"> 1. Fun, free events for everyone. 2. Reminisce and reconnect with alumni, retirees and the community. 3. Culmination of 18 months of work. 3.5 We promise sunshine. 4. Time travel – time capsules in the Leroy Anderson room. 5. To celebrate our students. <p>Jessie Kirk: Art & Soul is our commemorative art book. It came out of Word and Form. Staff, students and faculty were partnered together. One created a piece and then the other responded to the piece. Art was created collaboratively by staff, faculty and students for Word and Form. You can also experience it online - video interviews, quotes from artists, and multimedia art www.clackamas.edu/50/artsoul</p> <p>Books are available at the bookstore for \$19.66. Proceeds go to the Foundation. They will be selling them in the Forum tomorrow during the event. Designed by Matthew Warren in the English Dept.</p>
ITS Password Standards	Dave Gates	<p>Making 3 major changes.</p> <ul style="list-style-type: none"> • Password reuse – cannot reuse your past 5 passwords. Forcing people to use a new password periodically. This comes in line with industry practices. • Will change to 8 characters minimum. Password strength is better with length. • Must contain 3 of the 4 complexity controls – lower case, upper case, special character and number.

		<p>Trying to balance security with usability.</p> <p>http://Passfault.com/ - lets you try out how secure a password is. Use as a tool to try a few ideas.</p> <p>When: Turn features on during in-service. Users will not need to change passwords until they are 180 days old even if the current password does not meet the new standards. Impacted – staff, faculty and students. Hackers will also be impacted.</p> <p>Dave is looking for feedback of how to best communicate the change to students. Looking for input from this community. If Dave sends to Justin, he can get the information out on the staff and student portals.</p> <p>When you change your password, all single sign-ons will be updated.</p> <p>Do FAQ's, emailing, portal info. Give Dave some feedback. Share with people in your areas.</p> <p>Could it be part of the new student experience?</p> <p>Could we parse it out since we have dates when people's passwords expire? People won't remember in 6 months.</p> <p>More lengthy passwords mean you may have to write it down. IT is looking into password keeper. It's not secure to write passwords down.</p> <p>Windows 10 & Office 2016 update: Keeping Windows 7 & Office 2013 until summer of 2017. Maintain a standard across the college. Plan to roll out includes training.</p>
<p>CCC Library's Embedded Online Information Literacy Instructional Initiative</p>	<p>Jane Littlefield</p>	<p>Changes coming to teach information literacy. Using information literacy standards in Oregon from 2000. They were updated last year – instruction information based on new framework. CCC will be ahead of the pack. Information literacy unique to what you teach.</p> <p>Went into WR-121 classes to teach information literacy skills. 50 minutes, 1 shot session. Students need to find and evaluate information. 1 skill related to one subset of information. 3 out of 100 made a search that was masterful. Students self-identified as getting the skill from library, instructor or self-taught.</p> <p>With that outcome, let's reexamine this and try something different.</p>

		<p>New mode – deliver convenient and resource integrated information literacy instruction. Assess student learning related to information literacy.</p> <p>Delivery – online tutorials – embedded in WR 121 & 122. Can be embedded in any class that we teach. Will offer face-to-face sessions with hands-on active learning worktime. Tutorials contain formative assessments. Summatively assess students by faculty. Share assessments with librarians. Librarians go back and revamp.</p> <p>Design of tutorials. Funny things included. Helping students develop mastery. Feedback throughout. Quizzes are included too. Faculty can assign credit if they want to. Incorporate growth mindset language and principles.</p> <p>A handout was sent around to attendees. This is really exciting. It reflects what our mission is. We will be a step ahead of what a lot of other schools are doing.</p>
<p>Testing Center Updates & Sunset of COMPASS</p>	<p>Ric Jenkerson & Darlene Geiger</p>	<p>There are changes going on in the Testing Center. They will be switching from COMPASS to ACCUPLACER. The test is not as important in the placement process as it used to be. Can be used for other services than just placement.</p> <p>COMPASS sunsets this summer – ACCUPLACER replaces COMPASS. Key areas already using PASS. Moving pieces going on in the testing center. October 1 is switch over date.</p> <p>Look at what policies and procedures are in place to maximize services for internal & external users. Need to do self-assessment to show criteria that meets NCTA Testing Center Certification (National College Testing Association). Takes 2-3 years to get that certification.</p> <p>Will be looking at hiring a Placement and Advising Manager.</p> <p>COMPASS is going away completely. Where is the standardized test in the process now? PASS is the ideal for placing students.</p>
<p>ISP – 2nd Reads</p>	<p>Sue Goff</p>	<ul style="list-style-type: none"> • ISP 460 Underage Enrollment: Students Under 18 - 2nd read: Added #10 in red – In some cases, clinicals, won't allow students under 18 to participate. • ISP 261 Math Placement Information in Career and Technical Degrees or Certificate Programs- 2nd read: No feedback from 1st read. No changes. Regular 5 year review. Feel free to send in any feedback to someone on ISP.

		<ul style="list-style-type: none"> ISP 471 Courses Repeatable for Additional Credit- 2nd read: Different title from 1st read. #2 - these course are not challengeable – first time might be challengeable but any additional are not.
ISP – 1st Reads	Sue Goff	<ul style="list-style-type: none"> ISP 391 Credit for Variable Credit Classes- 1st read: Regular 5 year cycle. #2 was added - The minimum to maximum range of credit available will be stated on the course outline. ISP 370 Advanced College Credit- 1st read: ACC went through the LEAN process. They want to mirror what is happening in college classes. They have developed a syllabus template for high school instructors. If you have any feedback, please contact Jaime. Changes/Discussion: <ul style="list-style-type: none"> #3 states that the department chair/director and faculty member review and approve the high school instructor and course. Previously this needed a Dean’s approval. #4 states that the high school instructor has to submit a syllabus to OEP. Needs to be submitted by the end of the first week that the approved ACC class is offered. #5 moves the review of the agreements with the high school to every three years instead of every year as it is now. #6 helps agreements stay current as the agreements will be immediately reviewed if the outline is modified, the high school instructor changes or the high school course syllabus changes. ISP 470 Course Substitution or Waiver- 1st read: Thinking about different cases/standards and the department offering the program versus the department offering the curriculum. Who needs to sign off? Changes/Discussion: <ul style="list-style-type: none"> #2 added that approval can come from the Department Chair/Director and Dean. #2 doesn’t talk about CTE degrees or certificates. Lead faculty in that discipline should be involved also – on par with the Chair and Dean. #3 added that approval can come from the Department Chair/Director and Dean. #5 is new language. ISP 461 Registration and Transcript Restrictions - 1st read – added language about unmet obligations. Many reasons a hold could be put on. Who can request from a department? Can it be a faculty or classified member? Yes.
ITS/Barlow Parking Lot	Bob Cochran	<p>With guest John Shorb, Opsis Architecture</p> <p>Wanted to make sure we are up-to-date on the Industrial Technical Center and Barlow Parking Lot. Construction begins March 2017 – Project completion Spring 2018. Starting design/develop phase now. Where is ITC going to be? Northern edge of parking lot and south of tennis courts. 750 spaces</p>

		<p>in Barlow – ITC Parking 40. Pedestrian path that will bring you to middle of campus. Trying to preserve existing trees on property.</p> <p>What’s in the ITC?</p> <ul style="list-style-type: none"> • New high bay shop space. • Manual CNC spots. CNC shop much larger – fits 20 pieces of equipment. • Industry partner space. • RET Lab. • Welding, woodshop, laser cutters can move in and out of these spaces. • 2nd floor – classrooms, conference room. <p>ITC faculty will move in the building. Renewable energy technology – solar panels – and sunscreen. Key for shop spaces is they will have natural lighting. North side of the building will be RET field lab. Open office environment for faculty space. Same office space as Harmony.</p> <p>Updates on other projects:</p> <ul style="list-style-type: none"> • Fencing off OIT on Monday. Begin demolition June 1. You can watch the demolition of OIT via a webcam on the website. • Were going to renovate elevators this summer on campus but now will do that after graduation 2017. • Randall locker room will be completed by fall term.
<p>Campus Climate/Sexual Assault Survey 2016</p>	<p>BITS & IR / Bill Calabrese</p>	<p>Presentation & Discussion – Findings, Potential Implications</p> <p>Thank you to our amazing Title 9 Coordinator – Patricia Anderson Wieck. We are the first community college to do this in Oregon. Rates were low on this survey but feel it will increase as the word gets out that we want to reach out and talk to students. Big thank you to the students who participated.</p> <p>The 3 main areas the survey went into were safety, support and sexual misconduct. The link to the survey was sent out via all student email, posted on the student portal and a QR code on postcards in classes. Good spread of ages. Results were quite positive. Students are generally feeling safe on campus except for the Oregon City parking lots. The lighting is not great.</p> <p>There were positive responses thanking us for doing the survey from students. Why is it difficult for people to talk about this? For future, we will hit online social media. Learned about how students talk about this topic. We know how important this venue is.</p>

		We have lots of data to share. Are the survey results on the website? Not yet, should be next week. The survey was done too early to include questions about disarming our campus safety officers. We want to do this assessment again and at that time might add some questions to get at the disarming of our campus safety officers.
Committee Reports 1. Presidents' Council	Phillip King	Not a huge agenda. Discussed output of accreditation. 1 st read on board policies – budget.
Association Reports 1. ASG 2. Classified 3. Part-time Faculty 4. Full-time Faculty 5. Administrative Confidential		<ol style="list-style-type: none"> 1. ASG – Jairo Rodriguez: Donate your new and used socks for the sock drive. Field Day is June 1st. There will be a pie toss contest. 2. Classified – Ali Ihrke: Announced the appointment of Enrique Farrera to HECC. 3. PT Faculty – Patty DeTurk: Discussing the ease of transitioning to the new printer systems. 4. FT Faculty – Bob Keeler: Nora is incoming President starting summer term. Casey Sims is President Elect. Treasurer – Bev Forney. Secretary – Kat Long. New Senators: Jay Leuck, Lisa Nielson and Carrie Kyser. 5. Administrative Confidential – No report.
Present at This Meeting		Phillip King (chair), Sue Goff, Bill Waters, Jane Littlefield, Ali Ihrke, Jaime Clarke, Bill Calabrese, Ida Flippo, Lizz Norrander, Beth Hodgkinson, Christina Bruck, RB Green, Jairo Rodriguez, Ric Jenkerson, John Ginsburg, Terry Mackey, Jim Huckestein, Molly Burns, Darlene Geiger, Andrea Vergun, David Plotkin, Jackie Curry, Luke Norman, Patricia DeTurk, Greer Gaston, Jenelle Vader, Dave Gates, Shawn Swanner, Denice Bailey, Justin Montgomery, Jessie Kirk, Lori Hall, Kevin Anspaugh, Bob Cochran, John Shorb, Nora Brodnicki, Bob Keeler